

THE CHARTERED INSTITUTE OF ARBITRATORS (EAST ASIA BRANCH)  
MINUTES OF THE 43rd ANNUAL GENERAL MEETING  
HELD ON THURSDAY, 23 APRIL 2015 AT THE HONG KONG  
INTERNATIONAL ARBITRATION CENTRE

Mr. Christopher To, Branch Chairman, chaired the meeting.

The meeting was attended by Mr. Christopher To (Branch Chairman), Mr. Justin Wong (Branch Secretary), Ms. Cordia Yu (Branch Treasurer) and other Branch members.

Mr. To welcomed the members and the Annual General Meeting commenced at 6:15pm.

The following business was conducted:

**1. To approve the Minutes of the 40th Annual General Meeting**

- 1.1 The Minutes of the 42nd Annual General Meeting were posted on the Branch website prior to the meeting with additional hard copies being made available at the venue.
- 1.2 The Chairman invited comments and none was made. The Minutes were taken as read.
- 1.3 A motion to approve the minutes was proposed by Joe Gilfeather and seconded by Richard Leung.
- 1.4 The motion was passed unanimously.

## **2. To receive the Branch Chairman's Report**

- 2.1 The Branch Chairman's report was posted on the Branch website prior to the meeting with additional hard copies being made available at the venue. The Chairman invited queries and comments on the report and none was made.
- 2.2 The Chairman thanked HKIAC with Chiann Bao, Primrose Law and her team for providing administrative support and the retiring members for their contribution to the CI Arb.
- 2.3 The retiring members are: Man Sing Yeung, Jessica Chan and James Lau.
- 2.4 A motion to approve the Chairman's Report was proposed by Joe Gilfeather and seconded by Peter Caldwell.

## **3. To receive the accounts for the period ending 31<sup>st</sup> December 2014**

- 3.1 The Treasurers' report was posted on the Branch website prior to the meeting with additional hard copies being made available at the venue. The Treasurer gave a brief presentation highlighting the key issues and commented that the Branch was financially stable.
- 3.2 A motion to approve the accounts was proposed by Lawrence Lee and seconded by Richard Leung.

#### **4. To elect members of the Branch Committee**

4.1 The Chairman explained that as the nominations received were exceeding the available positions on the Branch Committee, a postal vote is deemed necessary. Five existing Branch Committee Members shall retire and two of them have offered themselves for re-election. A further five nominations have been received from members (including Committee co-opted members).

4.2 The Secretary reported that the Independent Scrutineer's Report on the Election of Branch Committee Members for the year 2015/16 dated 17 April 2015 was received. The procedures agreed upon are as follows:

- (a) Review the voting papers received on or before 14 April 2015 and examine for votes for 5 or less candidates; and electors whose subscriptions are in arrears.
- (b) To receive voting papers after 14 April 2015. These voting papers will not be taken into account for election purposes.
- (c) To count and record the number of votes in favour of each candidate.

4.3 On the basis of the agreed procedures, it confirmed:

- (a) A total of 104 ballot papers were received on or before 14 April 2015.
- (b) 1 ballot paper was rejected on the ground that there was no signature and name of the elector.
- (c) 2 ballot papers were rejected on the grounds that the membership of the electors is invalid
- (d) 3 ballot papers were rejected on the grounds that there is "✓" being put
- (e) A total of 98 ballot papers were taken into account for the election.
- (f) 21 ballot papers were rejected on the ground that the voting papers were received after 14 April 2015.

4.4 The conclusion showed the total number of votes in favour of each candidate, in accordance with the information contained on the above-mentioned 98 ballot papers.

4.5 Candidate Nos of votes in favour of the candidates:

1. Helen AU	61
2. Paul BARRETT	73
3. Edward CHOW	47
4. David FONG	49
5. Lily LAI	45
6. Joseph LEUNG	36
7. Nicholas TURNER	49

4.6 List of the Elected Branch Committee Members (2015/16) shall be as follows:

1. Helen AU (newly elected)
2. Paul BARRETT (newly elected)
3. Louise BARRINGTON
4. Kim BARTON
5. Kanice CHAN
6. Edward CHOW (newly elected)
7. Martin DORIS
8. David FONG (newly elected)
9. Richard LEUNG
10. Lawrence LI
11. Mary THOMSON
12. Christopher TO
13. Nicholas TURNER (newly elected)
14. Justin WONG
15. Fan YANG
16. Cordia YU

## **5. To appoint the Honorary Auditors**

5.1 The Branch Chairman offered a vote of thanks to Messrs. Bakers Tilly Hong Kong Limited who had acted as the honorary auditors for the past year.

5.2 A motion to appoint Messrs Baker Tilly Hong Kong Limited as honorary auditors for the forthcoming year was proposed by Lawrence Lee and seconded by Joe Gilfeather. The motion was passed unanimously.

## **6. To transact any other necessary business**

6.1 There was no other business.

The meeting formally closed at 6:45pm.