

**THE CHARTERED INSTITUTE OF ARBITRATORS (EAST ASIA BRANCH)
MINUTES OF THE 41st ANNUAL GENERAL MEETING
HELD ON MONDAY, 30 APRIL 2013 AT THE HONG KONG
INTERNATIONAL ARBITRATION CENTRE**

Mr. Man Sing Yeung, Branch Chairman, chaired the meeting.

The meeting was attended by Mr. Man Sing Yeung (Branch Chairman), Mr. Cheryl Je (Branch Secretary), Ms. Cordia Yu (Branch Treasurer) and 40 other Branch members.

Mr. Yeung welcomed the members and the Annual General Meeting commenced at 6:20pm.

The following business was conducted:

1. To approve the Minutes of the 40th Annual General Meeting

The Minutes of the 40th Annual General Meeting were posted on the Branch website prior to the meeting with additional hard copies being made available at the venue. The Chairman invited comments and none was made. The Minutes were taken as read.

A motion to approve the minutes was proposed by Richard Leung and seconded by Peter Caldwell.

The motion was passed unanimously.

2. To receive the Branch Chairman's Report

The Branch Chairman's report was posted on the Branch website prior to the meeting with additional hard copies being made available at the venue. The Chairman invited queries and comments on the report and none was made. The Chairman thanked HKIAC with Chiann Bao and her team for providing administrative support and the retiring members for their contribution to the CIArb. The retiring members are:

Timothy Hill, Justin Wong and Benjamin Hughes

A motion to approve the report was proposed by Joe Gilfeather and seconded by David Fong.

3. To receive the accounts for the period ending 31st December 2012

The Treasurers' report was posted on the Branch website prior to the meeting with additional hard copies being made available at the venue. The Treasurer gave a brief presentation highlighting the key issues and commented that the Branch was financially stable.

A motion to approve the accounts was proposed by Peter Caldwell and seconded by Mary Thomson.

4. To elect members of the Branch Committee

The Chairman explained that as the nominations received were equal to the vacancies on the Branch Committee, a postal vote is not necessary.

List of the Elected Branch Committee Members shall be as follows:

1. Paul BARRETT
2. Louise BARRINGTON
3. Jessica CHAN
4. Kanice CHAN
5. Martin DORIS
6. David FONG
7. Joe GILFEATHER (ex-officio)
8. Menachem HASOFER
9. Cheryl JE
10. James Chi Wang LAU
11. Johnson LEE
12. Richard Wai Keung LEUNG
13. William King Wai LEUNG
14. Mary THOMSON
15. Christopher TO
16. Man Sing YEUNG
17. Cordia YU

5. To appoint the Honorary Auditors

The Branch Chairman offered a vote of thanks to Messrs. Bakers Tilly Hong Kong Limited who had acted as the honorary auditors for the past year.

A motion to appoint Messrs Baker Tilly Hong Kong Limited as honorary auditors for the forthcoming year was proposed by Timothy Hill and seconded by Mary Thomson. The motion was passed unanimously.

6. To transact any other necessary business

There was no other business.

The meeting formally closed at 6:30pm.

Confirmed as a correct record by:

Minutes taken by:

Mr. Man Sing Yeung
Branch Chairman

Ms. Cheryl Je
Branch Secretary