



**CI Arb**  
evolving to resolve

East Asia Branch

# Course Information

## Module 1 – Law, Practice and Procedure of International Arbitration (16 September – 10 December 2020, Hong Kong)

### What is the aim of the course?

To provide candidates with a detailed knowledge of the procedural elements of an International (i.e. non-domestic) Arbitration, using legislation based on the United Nations Commission on International Trade Law (UNCITRAL) Model Law, regional Arbitration law, and the UNCITRAL Arbitration Rules to enable them to understand and participate in such proceedings.

The course focuses on legal principles, process, practice and procedure in International Arbitration. It is therefore valuable for anyone wishing to understand this topic generally, for example as a party, party representative or witness. It is also an essential requirement for qualification as a Fellow of CI Arb, and for those who aim to practise as an International Arbitrator.

### What are the learning outcomes?

On successful completion of this course candidates will be able to:

- Define what is meant by the term 'International' Arbitration;
- Identify, explain and apply the legal procedural principles, rules and agreements relevant to the conduct of an International Arbitration;
- The legal framework, including limitations of matters that may be legally arbitrated;
- The contractual nature of the appointment of an Arbitrator;
- The range and limitations of an Arbitrator's powers and jurisdiction;
- The rights, duties and responsibilities of a party to an Arbitration;
- The methods of initiating and processing an Arbitration;
- The relevance of the court regarding all stages in an Arbitration;
- The requirements of an enforceable Award.
- Evaluate and apply the principles and legal requirements of an International Arbitration;
- Evaluate issues and apply the principles of the UNCITRAL Model Law as well as a regional Arbitration law, appropriately;
- Demonstrate practical skill in carrying out the tasks required in preparing for and progressing an International Arbitration; and
- Demonstrate skill in controlling an International Arbitration, communicating effectively with the parties, applying the UNCITRAL Arbitration Rules and adopting appropriate procedures.

### What is covered within the syllabus?

- Dispute Resolution Processes – An Overview
- A History of Arbitration
- The Arbitration Act 1996
- Choices Available to Parties
- The Arbitration Agreement and Commencement
- Appointing an Arbitral Tribunal
- The Arbitral Tribunal: Independence and Impartiality
- The Arbitral Tribunal: Jurisdiction and Powers
- The Arbitral Tribunal: Duties and Procedural Choices
- Procedures: Pleadings, Documents and Evidence
- Procedures: Applications to the Tribunal
- Procedures: The Hearing
- Remedies, Costs, Interest and Currency Awards
- The Role of the Court
- The Role of the State Court

**How is the course delivered?**

The course is delivered over a period of three months, with a combination of private study and virtual tutorials.

The course date advertised is the start date of the course when candidates will be required to start their private study of reading **NOT** when they attend tutorials virtually. The virtual tutorial dates are listed below.

**How will I be assessed?**

Assessment of this course is conducted by a 3-hour online written examination. Results are dispatched to candidates normally eight to twelve weeks from the date of the examination.

**Date and Time**

- 15 October 2020 (09:30 –16:30)
- 10 November 2020 (09:30 –16:00)
- 3 December 2020 (09:30 –16:30)

**What are the entry requirements?**

There are no pre-requisite entry requirements for this course.

English Language Competence - CI Arb training and assessment is carried out in English. It is therefore essential that candidates are proficient in both written and spoken English. Where English is not a candidate's first language it is recommended that they have achieved a standard that is, as a minimum, equivalent to the International English Language Testing System (IELTS) level 7 or a score of 94-101 in the Test of English as a Foreign Language (TOEFL) system. CI Arb issues this advice as a guideline and, while it will not require any evidence of this standard prior to enrolment on a course, candidates who do not have this standard of English may be disadvantaged.

**What is the course fee and what does it include?**

The course fee is HK\$8,500 (CI Arb members) and HK\$9,500 (non-members). The fee includes registration on the course, study materials, virtual tutorials and coursework assessment fee.

Eligible candidates will be asked to pay by cheque or bank transfer. If you are paying by bank transfer, you will need to cover the transaction fees and send us the payment advice slip once payment has been made. The institute reserves the right to cancel the course, in which case any course fees paid would be returned. For further information, please contact us at [ciarb@hkiac.org](mailto:ciarb@hkiac.org).

**What happens when I register for the course?**

Upon successful registration on the course, candidates will receive confirmation they are booked on the course. Joining instructions and course materials will be sent to candidates prior to the course start date by email on the condition that full payment has been received. Candidates will be provided with an electronic copy of a Workbook to assist them with their studies together with a suggested reading list.

**What is CI Arb's policy on cancellation of courses?**

CI Arb reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel his or her registration of a course, notification must be received in writing to [ciarb@hkiac.org](mailto:ciarb@hkiac.org) at least two weeks before the date the course is due to commence. If a candidate fails to give such notice, the CI Arb may apply a cancellation charge of 50% of the course fee or such other amount as it may in its sole discretion determine.

**What is my next step when I complete the course?**

On successful completion of this course, candidates:

- may progress onto Module 2 or 3 of the International Arbitration pathway. (eligibility dependent)
- will be eligible to apply for Member grade of CI Arb and take advantage of a range of educational and professional benefits.



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## **REPLY SLIP**

### **Module I – Law, Practice and Procedure of International Arbitration Course**

I hereby apply to participate in the above course.

- I have enclosed a cheque in the amount of HK\$\_\_\_\_\_ made payable to the “Chartered Institute of Arbitrators (East Asia Branch)”.
- I will be paying by Bank Transfer/Telegraphic Transfer (all bank charges are to be borne by the remitting party)

Account No: 002554830001  
Name: Chartered Institute of Arbitrators (East Asia Branch)  
Bank: HSBC, 1 Queen’s Road Central, Hong Kong  
Swift Code: HSBC HK HHH KH

\*Please notify us once payment has been made with proof of transfer/remittance by email at [ciarb@hkiac.org](mailto:ciarb@hkiac.org).

Please indicate your membership:

- CI Arb Associate (member no. \_\_\_\_\_)
- Non-member of CI Arb

Name: \_\_\_\_\_

Salutation: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_

For enquiries, please email us at [ciarb@hkiac.org](mailto:ciarb@hkiac.org)

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